

Ways and Means Committee Chairperson shall:

Announce at NHI meetings that anyone with fundraising ideas should contact the chairperson

Encourage others to help (i.e. making selling or promoting).

Investigate and plan fundraising activities for NHI approval.

Follow guidelines set down by W.S.O. to insure that traditions are upheld (i.e. no outside enterprise, etc.)

Write articles for the NHI newsletter announcing fundraising projects, reporting project results and thanking people for their help and support.

Keep records of income and expenses by project or event.

Submit revenue to the treasurer for deposit and cost receipts for reimbursement.

Produce an annual report, itemizing each project and event.