

**Public Information Committee Chairperson shall:**

Form a committee of abstaining members of the fellowship who are committed to practicing the twelve steps and twelve traditions of OA.

Any committee decision and/or vote which establishes or changes a policy, sets a procedural plan for a special event, or expends funds in excess of the approved budget, shall require approval by the NHI prior to implementation. Each standing committee chairman shall submit a written report to NHI semi-annually, but at least by June and at the end of any specific event coordinated by that committee. If any monies are expended from an approved budget, a detailed and itemized report shall be included with the committee report. ( Megan/Jane, This is a paragraph taken from the bylaws, that I thought would be useful)

Conduct meetings monthly, or as needed, with committee members to implement short and long term projects, **as approved by NHI** and develop budgeting for ongoing projects.

Submit monthly status report for NHI meetings.